

The purpose of the school's camcorder is to aid learning and teaching activities in the classroom and, when required as part of the educational program at the school, to aid student learning activities outside the classroom.

The camcorder may be available for other appropriate educational and educationally related uses provided:

1. That the School Committee has voted to approve the proposed use;
2. That the use of the camcorder by an applicant will not interfere with its use in the classroom as specified by the teacher; and
3. That the following loan form is completed and signed by the applicant and the teacher.

I, _____, as a resident of Monhegan Island,
 would like to use the Monhegan School camcorder, beginning _____
 at _____ and ending at _____.

I agree to maintain its security and present condition. I also agree to pay for any repairs if it is damaged or to pay for a replacement if it is not returned or is deemed not repairable. I further agree to accept the School Committee's judgement as to whether or not there has been damage and to the extent and severity of any damage.

Borrower

Date

I attest that the time period specified above for the applicant's use of the Monhegan School camcorder will not interfere with the School's use of the camcorder for teaching or learning activities in or out of the classroom.

Teacher

Date

Adopted: 10/01/92