

MINUTES

MARCH MONHEGAN SCHOOL COMMITTEE REGULAR MEETING

Monday, **MARCH 25**, 2024, scheduled for 4:30 pm, Monhegan Schoolhouse & via Zoom.

Present: Lead Teacher Terry Wood.

Present via Zoom: Chairman Jes Stevens, Treasurer Felicia Dunson, Secretary Daphne Pulsifer, Superintendent Tonya Arnold.

Called to Order at 4:35 pm.

MINUTES

1. Motion by Jes Stevens to approve minutes of Budget Workshops 01/03/24, 01/04/24, 01/10/24 (one document). Second by Felicia Dunson. Motion passed unanimously by roll call vote.
2. Motion by Jes Stevens to approve minutes of 02/26/24 as read. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

CHANGES TO AGENDA: none

PUBLIC PARTICIPATION ON AGENDA ITEMS: none

SUPERINTENDENT'S written REPORT was received.

Fred Brewer has asked the superintendent to file for an extension through May for the School Audit for FY 2023.

Application for the MLTI expansion grant was completed today. Jes Stevens was listed as the primary contact for the grant.

TEACHER'S written REPORT was received.

The next BINGO night is tentatively scheduled for April 26.

Terry Wood asks the Committee to remember to discuss and plan for a new smart board for the school.

CHAIRMAN'S REPORT:

The Chairman has been focused on the Teacher House property and Tech issues this month. She attended an Assessors Meeting and discussed with them the easement Consolidated Communications needs to place new poles on island for phone and internet service. One pole is planned to be located on the Schoolhouse property. The Assessors approved signing the easement with the contingency that there will be further information and confirmation of where on school property the pole will go. Jes will call the engineer to follow up if no information comes forward in a timely manner.

FINANCIAL

1. Town Manager Carley Feibusch has everything she needs from the school for the Plantation Annual Report.
2. Business Manager's written report was received.
 - a. Audit Updates: Fred Brewer will be asked to present the audit at the regular May Committee Meeting for approval.
 - b. Financial Spreadsheets were reviewed.

Warrants this month include 3 payroll periods and Committee stipends. The last payments to the Dublin School for this year are on this warrant.

MPPD rates will change from \$10 to \$15 for monthly meter fee, and from \$.70 to \$.78 per KWH soon.

3. VOTE ON WARRANTS

- a. Motion by Daphne Pulsifer to approve Warrant EDU 09 - PR in the amount of \$27,543.08. Second by Felicia Dunson. Motion passed unanimously by roll call vote.
- b. Motion by Daphne Pulsifer to approve Warrant EDU 09 - AP in the amount of \$7,526.32, with \$395.44 of that total paid from the REAP account and \$20.01 from the Teacher House account. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

Recess from 5:43 pm to 5:56 pm.

BUILDING & GROUNDS

1. Schoolhouse

- a. Phone Service - the phone seems to be working.
- b. Internet Service - MSLN has confirmed that when Axiom goes live they will switch internet service accounts for the school from Consolidated to Axiom. Axiom is now scheduled to go live in May.

Jes Stevens attended a cyber security training.

- c. Jes has reached out to mower to confirm his commitment to mow at the Schoolhouse this summer. She is waiting for his response.

- d. Septic Field Clearing & Invasive Plant Removal:
Someone needs to be hired for this maintenance task.

2. Teacher House Property

- a. Lawn Mowing: Mower has been contacted, same as above.
- b. Leases: A lease through May 2025 has been signed for the Little Teacher House. The same tenants have also leased the designated area of the basement of the Teacher House for storage.

3. Teacher House.

- a. Teacher House Property Planning & Budget Workshop was discussed and was scheduled for April 10, from 9:00 am to 10:00 am. Jes will check the availability of the Library for this meeting. Superintendent and Business Manager need not attend this meeting.

- b. During the recent heavy rains there was a leak in the Teacher House roof. The Caretaker has been asked by tenant to look at it. There was also water in the basement.

Branch Wood is repairing the supports for the cordwood pile and cleaning up the yard in that area. Thank you Branch.

POLICY

Motion by Felicia Dunson to approve first reading of KFB Use of the Schoolhouse as presented. Second by Jes Stevens. Motion passed unanimously by roll call vote.

The Committee reviewed and discussed the following Procedures/Rules/Forms: *KFB-A Schoolhouse Rental, KFB-1 Schoolhouse Rental Form, KFB-B Rules & School Grounds Use Rules, KFB-2 School Grounds Use Request Form, EDCA-A Rules for Community Use of Monhegan School-Owned Tables, EDCA-1 Schoolhouse Table & Chair Use Form.* Jes Stevens will use the updates as discussed to establish commitments with renters for this summer.

OLD BUSINESS: none

NEW BUSINESS

1. Chair and Superintendent will review the School's Insurance Policies. Municipal Administrator will soon be getting renewal notices and issues will be discussed at our next meeting.
2. School Committee Member Elections for 2024 Felicia Dunson's term on the School Committee ends June 30, 2024. She will run for re-election to a new three year term at the Town Meeting April 6th.

SCHEDULE NEXT MEETINGS & STAFF VISIT(S)

A. April Regular Meeting was rescheduled for April 28, 2024, 1:30 pm, Schoolhouse & Zoom. Superintendent is planning to come to the island by Charter that morning and return to the mainland Monday on the mailboat after spending time that morning in the school with the teacher and students.

B. July Regular Meeting was rescheduled for Friday, July 26, 2024, 3:30 pm, Schoolhouse & Zoom. This change allows for a rental of the schoolhouse.

C. Logistics (inc. charters, hosting, and phone/video conferencing):

The following documents were shared: 2024 Monhegan Boatline Schedule Online, & pdf version as of 03/07/24

Meeting adjourned at 7:14 pm.

Respectfully submitted,
Daphne Pulsifer
Secretary

Join Zoom Meeting:

<https://us02web.zoom.us/j/81247831308?pwd=SFROb3E5ZHF0dUxadDRkanpFNUQzQT09>

Meeting ID: 812 4783 1308, Passcode: 252588

One tap mobile

+13017158592,,81247831308#,,, *252588# US (Washington DC)

+13126266799,,81247831308#,,, *252588# US (Chicago)

Back Up Zoom Link:

<https://us04web.zoom.us/j/8698799458?pwd=OE9PSXRST3IyYzY5RnZoVE9wUkUxZz09>

Meeting ID: 869 879 9458 Passcode: 7GKS98