

Monhegan School Administration of Medication Form

Form: JLCD-1

- A. School personnel are not permitted to dispense any prescription medication without a "Permission to Administer Medication in School" form (see below) signed by the parent/guardian and doctor.
- B. Students are not permitted to bring prescription or non-prescription medications to school. All medication, in original packaging, must be brought to the school by the parent/guardian. Prescription medicine must be in the original container with the physician's name and instructions on it. It will then be placed in locked storage and can only be taken under the supervision of school personnel.
- C. Non-prescription medications, such as non-aspirin pain relievers, cough drops, etc. will not be administered unless requested by a physician or parent/guardian with written permission.
- D. The school nurse shall provide written procedures for implementation of this policy.
- E. Disclosure of the reason (diagnosis) requiring the administration of medication is optional.
- F. Parents and medical personal will be contacted in the event that complications arise with the administration of medication, including missed doses.

PERMISSION TO ADMINISTER MEDICATION IN SCHOOL

Student's Name: _____

Name of medication: _____

Nature of medication (tablet, liquid, drops): _____

Individual dosage: _____

Frequency and duration of dosage: _____

Any specific instructions or procedures: _____

Possible side effects: _____

Physician's Name: _____ Phone Number(s): _____

Signature of Physician

Date

By signing this form, I acknowledge and agree that unlicensed personnel may administer the above named medication as per physician's instructions. The information regarding the students' medication may be shared with appropriate school personnel.

Signature of Parent or Guardian

Date

(Signatures are only good for one (1) school year.)

Adopted: 07/25/05 by J. Boegel, M. Chioffi, & J. Stevens