

It is recognized that a well planned and systematic program of supervision and evaluation of performance tied to educational outcomes is vital to the ongoing improvement of the instructional program. It is incumbent on the school committee to ensure that sufficient administrative time and energy are expended to supervise (observe and assist) and evaluate (measure and assess) our teacher.

The Superintendent shall be responsible for development, implementation, and periodic review of a comprehensive program of evaluation and supervision. A probationary teacher shall be observed at least three times annually with written reports resulting from each. A continuing contract teacher who has been at the school for more than two years shall be observed at least twice annually. Professional goals will be developed annually by the Monhegan teacher with review and approval by the Superintendent prior to October 1st.

All criteria for goal setting and evaluation will be reviewed with the Monhegan teacher upon hiring.

A comprehensive written evaluation will be prepared by the Superintendent by February 1 for continuing contract teachers or May 1 for probationary teachers. Copies will be made available to the school committee. The Superintendent may use as a basis for evaluation the Monhegan Island Teacher Evaluation Form; however, the content and format may be determined by the Superintendent as he/she deems appropriate and practical for the situation.

Adopted: unknown, present in April, 1996 version of policy manual  
Revised: 04/26/04 by J. Boegel, M. Chioffi, & J. Stevens