

When possible, the Superintendent shall formulate policies and plans for consideration and action by the School Committee. He/she shall carry out those policies and plans which have been adopted by the School Committee. In the case of an emergency not suitably covered by Monhegan School Policy, he/she may take appropriate action and report this action to the School Committee not later than the next regular meeting.

Authority

All teachers, education technicians, and other instructional personnel including but not limited to tutors, special education, guidance, and gifted-and-talented staff elected by the School Committee and employed by the Monhegan School shall be responsible to the Superintendent. The Superintendent shall instruct these individuals as may be necessary to make the Monhegan School Policies effective. Non-instructional employees of the Monhegan School shall be responsible to the School Committee.

Delegation of Duty

The Superintendent, at his/her discretion, may delegate to the teacher or to the School Committee the exercise of any powers and the discharge of any duties imposed upon the Superintendent by these rules or by vote of the School Committee. The delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action taken under such delegation.

Presence at School Committee Meetings

The Superintendent shall be present for a minimum of ten School Committee meetings annually. He/she shall prepare and submit to the School Committee recommendations for all matters that, in his/her judgment, require action by the School Committee and place before it necessary and helpful facts, information and reports.

Meetings with Teachers

The Superintendent shall maintain frequent communication with the teacher and shall hold such meetings with teachers employed by the Monhegan School as the Superintendent and teacher deem necessary.

Visits to the School and Evaluation of the Teacher

The Superintendent shall visit the school and inquire into its operation, the proficiency of the pupils and the competency of the teacher. The Superintendent shall be responsible for evaluating the performance and ability that a teacher has demonstrated while in the Monhegan School. Should he/she find that a teacher is not performing competently, the Superintendent may recommend that the School Committee discipline, non-renew, or dismiss the teacher. (Also refer to policy GCN: Supervision and Evaluation of Teaching Staff.)

Reference: Superintendent's Powers & Responsibilities (CBC)

Adopted: spring, 1989

Revised: 11/17/03 by J. Boegel, M. Chioffi, & J. Stevens