

MINUTES
JUNE MONHEGAN SCHOOL COMMITTEE REGULAR MEETING

Monday, **June 26**, 2023, 3:30 pm, **Monhegan School & via Zoom**.

Present at the School: Chairman Jes Stevens, Secretary Daphne Pulsifer

Present via Zoom: Treasurer Felicia Dunson, Supt. Tonya Arnold, Business Manager Belinda Waterhouse, Auditor Fred Brewer..

Meeting called to order at 3:40 pm.

CHANGES TO AGENDA: none

FINANCIAL

1. Fred Brewer presented the Draft Auditor's Report for School Year 2021-22. He provided an overview of the report and answered questions. The report shows \$47,452.18 as an Unassigned Balance remaining on June 30, 2022.
2. Motion by Jes Stevens to accept the Audit ending June 30, 2022 as presented by Fred Brewer, auditor. Second by Felicia Dunson. Motion passed unanimously by roll call vote.
3. Scheduling of Audit (Year Ending June 30, 2023) will be scheduled with Fred by Belinda.
4. Business Manager & Treasurer's Reports including Review of Financials:
There are four more pay periods related to the 2022-23 teacher contract l.
Methods for accounting these payments were discussed.
An invoice for the recent School Nurse visit has not yet been received, but is expected asap. \$330 was added to the AP Warrant to cover this service.
Adjustments will be made in the July meeting if required.

APPROVAL of MINUTES:

Motion by Jes Stevens to approve minutes of 05/22/23 as read. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

Motion by Jes Stevens to approve minutes of 05/25/23 Emergency Meeting as read. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

NO PUBLIC PARTICIPATION

SUPERINTENDENT'S written **REPORT** was received from Tonya Arnold.

Immunization bills before the State Legislature that would have changed the current rules for school enrollment have all died in committee.

Because Monhegan School is a minimum receiver, changes to Special Ed coding may result in additional funds from the State for Special Ed, up to 55% of our costs.

Scott Harris is the new School Counselor. His contract has been finalized. He plans to come to the island this summer for introductions.

A renewed contract with Gifted and Talented Consultant Tom Buescher has been received.

We are fully staffed with employees and consultants, but can always use more substitutes.

FINANCIAL CONTINUED

VOTE ON WARRANTS:

Motion by Daphne Pulsifer to approve Warrant EDU 12 - AP, in the amount of \$16,436.63, with \$5,275.60 of that total to be paid with REAP funds and \$429.79 of that total to be paid from Friends of Monhegan School Account. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

Motion by Daphne Pulsifer to approve Warrant EDU 12-PR in the amount of \$17,329.87. Second by Jes Stevens. Motion passed unanimously by roll call vote.

Estimated budget balance as of 6/30/23 and town articles related to reserve accounts voted upon in April 2022 were discussed.

Motion by Jes Stevens to recess for 20 minutes. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

Recess from 6:43 to 7:04 pm.

FINANCIAL CONTINUED:

VOTE ON TRANSFER WARRANTS:

Motion by Jes Stevens to approve Transfer Warrant EDU 12A to transfer \$1007.19 from Monhegan Teacher House Property Account to Monhegan School General Account. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

Motion by Jes Stevens to approve Transfer Warrant EDU 12B as written and reviewed on June 23, 2023 in the amount \$27,000. Second by Daphne Pulsifer. Motion passed unanimously by roll call vote.

REAP accounts are still being updated.

TEACHER'S REPORT - None: Superintendent provided update on transition.

New Teacher arrival is scheduled for July 15. Tentative dates for introduction and orientation with consultants have been set. The teacher will be able to start preparations in the Schoolhouse August 14. With the exception of the Annual Monhegan Associates Meeting, the Schoolhouse will not be rented after August 13th.

CHAIRMAN'S REPORT

The Superintendent Contract Amendment has been finalized for 2022-23. The Superintendent's Employment Agreement for 2023-26 has been signed and received.

There have been problems with the Library and School wifi.

Requests to rent the Schoolhouse are still coming. There are still some things to move out of the classroom before renters use it.

POLICY: no policy items were considered.

OLD BUSINESS none

NEW BUSINESS none

SCHEDULE NEXT MEETINGS & STAFF VISIT(S)

Next Regular Meeting: Mon., July 24, 2023, 12:30 pm, location to be determined & via Zoom

BUILDING & GROUNDS

1. Schoolhouse

Jes plans to assess maintenance needs for this summer with Caretaker Lucas Chioffi. Lucas is scheduled to repair screens and boards on the handicap ramp this week.

St. George Schools have shared contact information with Felicia for a couple of different Floor Refinishers that have done work there.

Jes still plans to put out inquiries for painters. First priority is Exterior painting. Some interior painting might be good at this time as well.

Jes noted that on her recent visit to the island, Tonya Arnold "went over and above" to help clean both the Schoolhouse and the Teacher's House. Her work was very much appreciated, especially in preparation for summer and during this time of transition between Teachers. Thank you Tonya!

2. Teacher House Property

Jes reported that the Teacher House Inspection with Kaitlyn O'Donnell went well. Landscape work this summer might include restacking cord wood. Erik Thoren cleaned and inspected the chimneys in both houses. The vacuum at the Teacher House needs to be replaced.

3. Leases:

Little Teacher House Lease for 2023-24 has been signed and received by Jes Stevens.

Motion by Daphne Pulsifer for Chairman Jes Stevens to enter into a lease for 2023-24 with the new Teacher for the Teacher House Property. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

EXECUTIVE SESSIONS none

Motion by Jes Stevens to adjourn. Second by Daphne Pulsifer. Motion passed unanimously by roll call vote.

Adjourned 7:59pm

Respectfully submitted by
Daphne Pulsifer
Secretary

Join Zoom Meeting:

<https://us02web.zoom.us/j/81247831308?pwd=SFROb3E5ZHFOdUxadDRkanpFNUQzQT09>

Meeting ID: 812 4783 1308, Passcode: 252588

One tap mobile

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*+13126266799,,81247831308#,,, *252588# US (Chicago)*

Back Up Zoom Link:

<https://us04web.zoom.us/j/8698799458?pwd=OE9PSXRST3IyYzY5RnZoVE9wUkUxZz09>

Meeting ID: 869 879 9458 Passcode: 7GKS98