**OCTOBER MONHEGAN SCHOOL COMMITTEE MEETING MINUTES**

Monday, **October 26**, 2020, 3:30 pm EST, **via Zoom video conference as allowed by emergency legislation in response to COVID-19 situation**, Joan Brady, Jes Stevens, Mary Weber, Supt. Arnold, Kaitlyn O’Donnell joined remotely.

*Join Zoom Meeting*

[*https://us02web.zoom.us/j/81247831308?pwd=cmg2ZmtJcE5mb1hSdGRBb3RnSEh1dz09*](https://us02web.zoom.us/j/81247831308?pwd=cmg2ZmtJcE5mb1hSdGRBb3RnSEh1dz09)

*Meeting ID: 812 4783 1308*

*Passcode: 044773*

*One tap mobile*

*+13017158592,,81247831308#,,,,,,0#,,044773# US (Germantown)*

MINUTES of 09/21/20 Read.

*Motion to accept the MINUTES of 09/21/20 as amended. Passed unanimously.*

NO CHANGES TO AGENDA

NO PUBLIC PARTICIPATION ON AGENDA ITEMS   
POLICY

1. Second Readings and enactments: Title IX Policies
   1. [AC](https://docs.google.com/document/d/1QWzxrqcsuyTPBaw1oot5OAKxFFUCMnpQgQtaw94t5Ak/edit) - Nondiscrimination/Equal Opportunity & Affirmative Action

*Motion to accept* [*AC*](https://docs.google.com/document/d/1QWzxrqcsuyTPBaw1oot5OAKxFFUCMnpQgQtaw94t5Ak/edit) *- Nondiscrimination/Equal Opportunity & Affirmative Action as read. Passed unanimously.*

* 1. [ACAA](https://docs.google.com/document/d/1PCCNd4J2V53b2WMlphmROjsi4fJZ_v_D8pmKyFK7AN4/edit) - Harassment And Sexual Harassment Of Students

*Motion to accept second reading and enactment of policy*[*ACAA*](https://docs.google.com/document/d/1PCCNd4J2V53b2WMlphmROjsi4fJZ_v_D8pmKyFK7AN4/edit) *- Harassment And Sexual Harassment Of Students as read. Passed unanimously.*

* 1. [ACAA-R](https://docs.google.com/document/d/1XMz34oZnA_FeHiBJ1Ag0oTpLxvXXcqupzwIhMkMVwSo/edit) - Student Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures

*Motion to accept second reading and enactment of policy* [*ACAA-R*](https://docs.google.com/document/d/1XMz34oZnA_FeHiBJ1Ag0oTpLxvXXcqupzwIhMkMVwSo/edit) *- Student Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures as read. Passed unanimously.*

* 1. [ACAB](https://docs.google.com/document/d/1D5NHbVtlVoa8kEHCDVu06izsx4kIkasdl2vx9-zJbZY/edit) - Harassment And Sexual Harassment Of School Employees

*Motion to accept second reading and enactment of policy* [*ACAB*](https://docs.google.com/document/d/1D5NHbVtlVoa8kEHCDVu06izsx4kIkasdl2vx9-zJbZY/edit) *- Harassment And Sexual Harassment Of School Employees as read. Passed unanimously.*

* 1. [ACAB-R](https://docs.google.com/document/d/1e8yeMqSDbWL2e6jM4Ji0kleFAD5hv4ydI0pTGkG_AwA/edit) - Employee Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures

*Motion to accept second reading and enactment of policy* [*ACAB-R*](https://docs.google.com/document/d/1e8yeMqSDbWL2e6jM4Ji0kleFAD5hv4ydI0pTGkG_AwA/edit) *- Employee Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures. Passed unanimously.*

SUPERINTENDENT’S [REPORT](https://docs.google.com/document/d/1vfveg4LpeUGdchfn9X2gYBMHC3o6XvQiXAP0gIbhB2A/edit) read.

TEACHER’S REPORT- Read.

CHAIRMAN’S REPORT- Read.

FINANCIAL

1. Treasurer’s Report- Read
2. Warrant EDU04

*Motion to accept Warrant EDU04 in the amount of $16,079.42. Passed unanimously.*

1. Audit Update
2. Reporting of [2020 Schoolhouse Rental Income](https://drive.google.com/open?id=1oSOPs1GkwZelfmN5HDCS7qsT22yO1IgyXExbNFCtg4c)
3. REAP Update & [REAP Budget](https://docs.google.com/spreadsheets/d/12S7Mp0W-f__XwXKRuMMjFRTCZzGSJbgxJYrwii996R4/edit?usp=sharing)s Reviewed.
4. Coronavirus Relief Fund 1 discussed. No action recommended at this time.
5. Coronavirus Relief Fund 2 discussed.
6. School Financial Management- Job has grown substantially and we need to discuss how we will address things going forward. Full discussion Tabled. Schedule conversation next month. Mary has been tracking hours and will be able to provide more information by next month’s meeting.

BUILDING & GROUNDS

1. Schoolhouse

Custodial Services Checklist provided by Tonya and Jes- Have Kaitlyn Liz, Christian review and make suggestions and adjustments. <https://docs.google.com/document/d/1iY6mmrzAP0h55Rfevr6qKxTdLbwxSX9Ns48uIHDCFbc/edit>

Mary suggested keeping a manually maintained binder of check list to be completed as tasks are completed.

Updated Maintenance List- List- Tabled until next month

* 1. Any New Needs? Kaitlyn identified that well water is starting to smell unusual. We need to have the well water tested.
  2. Need to have caretake inspect heating system to ensure it is in working order.

1. Teacher House Property See Chairman’s report.
   1. Pet Request

*Motion to accept request by Kaitlyn O’Donnell to have one cat during the term of the previously signed teacher house lease. Motion passed unanimously. Additional pet deposit has been received and deposited.*

* 1. Landscaping

Hired Joe Salisbury to remove invasive species from property and to plant memorial celebratory tree to honor former teacher Mandy Metrano.

* 1. Schedule Budget Meeting Before the end of the year.
  2. Any New Needs? None mentioned other than outdoor hose- Not sure if it works.

OLD BUSINESS

NEW BUSINESS

1. [COVID-19 Employee Handbook](https://docs.google.com/document/d/1Qi3jgNI1nQkX7ezlvR1LH5cbaHY9nQyRWJqHDyLn-6Y/edit)
2. December Holiday Event Planning Noted that there will be no shared meals.

SCHEDULE NEXT MEETINGS & STAFF VISIT(S)

1. Next Regular Meetings:
   1. Mon., November 23, 2020, 3:30 pm, via Zoom
   2. Mon., December 14, 2020, 11:30 am. via Zoom
2. Logistics-phone/video conferencing

Jes suggested we start dialogue of how to house school visitors during winter.

*Adjourned 8:01 pm*

*Respectfully Submitted,*

*Joan Brady*