

MARCH MONHEGAN SCHOOL COMMITTEE MEETING MINUTES

Monday, March 30, 2020, 3:35 pm EST, **via video conference as allowed by emergency legislation in response to COVID-19 situation,**

Present remotely: Joan Brady Mary Weber, Jessica Stevens, Mandy Metrano, Tonya Arnold, Mary Ann Constanzer

Role call vote above present.

Join Zoom Meeting

<https://us04web.zoom.us/j/338196147?pwd=MjRQd2lpYVVo1TjFZZUlrFBweTjMUT09>

Meeting ID: [REDACTED] Password: [REDACTED]

PLEASE NOTE THAT ZOOM MEETING WILL AUTOMATICALLY END EVERY 40 MINUTES. WE WILL TRY TO GIVE NOTICE OF THIS. IF DISCONNECTED, SIMPLY CLICK THE ZOOM LINK AGAIN TO RECONNECT TO MEETING. IF ANY ISSUES, TEXT/CALL (207) 691-7390 FOR ASSISTANCE.

MINUTES of 02/24/20 read.

Motion to accept Minutes of 2/24/20 as amended. Passed.

NO CHANGES TO AGENDA

NO PUBLIC PARTICIPATION ON AGENDA ITEMS

POLICY

1. Second Readings: none
2. First Readings:
 - a. [Teachers \(GCAAA\)](#)

Motion to accept first reading of Teachers (GCAAA) as read. Passed.

SUPERINTENDENT’S REPORT- Read.

Added: Social distancing extension to April 30 recommendation is coming down from the Federal Level as per president’s announcement last night.

TEACHER’S REPORT read. Including: 8th grader decided upon and was excepted to Dublin High School. Mandy wants to praise Liz for stepping up to the challenges and Mandy made it possible for her to participate in TLC and Google virtual classrooms.

CHAIRMAN’S REPORT

Jes has been overwhelmed with the amount of information coming in due to responsibilities regarding the COVID-19 outbreak. Jes has delegated responsibilities to manage teacher search to Mary. She is trying to track anything that appears urgent. Texting the word “urgent” helps. (Emergency but not 911).

Internet at school seems to be working properly. Has created back up plans if staff or student wifi goes down.

Mary Ann Constanzer lost connection 4:10 pm so is not present for following discussions.

Heat is on at school and Mandy is checking on it once a week. Building access limited to only Mandy. School sanitation is being maintained. Safety gear is accessible through Ell door so there is no need to enter the main school room.

FINANCIAL

1. Treasurer's Report
 - a. Youth Arts Balance is \$5,321.60. Friends account balance is \$4,737.46 but will be reimbursed with REAP 17 money in the amount of \$2,511 for the Winter Field Trip.
 - b. Insurance is double this month because of timing.
2. Warrant EDU09 read.

Motion to accept Warrant EDU09 \$18871.72. Passed.

Audit Update: Mary has not been able to reach Fred Brewer. We may investigate finding a new auditor. Tonya has communicated with a prospective new auditor. Tonya will re-approach her and Jes suggested possibly tapping someone who is currently slow. We need someone knowledgeable and has experience to work the DOE system efficiently. Jes will reach out to MSMA.

RE: 2020-21 Budget: Tonya stated "If Plantation cannot assemble to pass school budget, School can continue with July 1 2019 budget until town budget is passed." Financing options are available. If needed, School Committee will meet outside of monthly meeting to discuss.

3. REAP Funding Update Current REAP fund availability is \$12,736. Mary stated we have until December of 2020 to spend and until September to commit to expenses. Next REAP application deadline is April 18. Mary will attend a webinar April 2 to explain application process. is the remaining amount.

BUILDING & GROUNDS

1. Schoolhouse
 - a. Reviewed rental plan for July 5-Aug 14
 - i. Jes will post a notice on the school website and contact those who already reserved stating that we will be following Federal and State recommendations as the COVID -19 issue progresses. As of now she will continue to accept reservations.
 - b. New Needs. Problem with fire alarm going off erroneously.
2. Teacher House Property
 - a. Review rental plan for July 4-Aug 7

Motion to suspend weekly rental of teacher house for Summer 2020 in light of the COVI-19 situation. Passed.

- b. No New Needs
- #### OLD BUSINESS

1. Jes will list medical inventory and consolidate into one document to share with Mary Ann for her review.

NEW BUSINESS

1. Actions related to COVID-19 State of Emergency

- a. Our community has a critical economic reliance on summer tourism. Our school staff plays an important role in that industry. Extending the school year into the summer could negatively impact the tourism sector.

Action: *Motion to approve all remote learning days since this process began March 16th forward that may be necessary during this time of State of Emergency to authorize the pursuit of any waiver necessary from DOE to avoid extending the school calendar beyond our anticipated June 12th last day of school. Passed unanimously.*

- b. Other Time-Sensitive Actions related to COVID-19 State of Emergency that come to light during the course of above listed meeting. Not at this time.

OTHER NEW BUSINESS

1. Mail collection protocol adjusted from pre-COVID-19 actions. Mandy will check Post Office and collect only mail relevant to school materials. Mary will separately check Post Office for financially relevant.

SCHEDULE NEXT MEETINGS & STAFF VISIT(S)

1. Next Regular Meeting: Mon., April 27, 2020, 3:30 pm via video conference
 - a. Tonya will purchase a professional Zoom account on behalf of the School Committee and be reimbursed by Fire Department Emergency funds.
2. Logistics- none.
3. Joan will save January and February minutes in PDF format and send to Jes for publication on School Website.

Meeting Adjourned 6:00 pm