

MINUTES
JUNE MONHEGAN SCHOOL COMMITTEE REGULAR MEETING

Friday, **JUNE 28**, 2024, Scheduled to begin at 4:30 pm, Monhegan Schoolhouse & via Zoom.

Present: Chairman Jes Stevens, Secretary Daphne Pulsifer.

Present via Zoom: Treasurer Felicia Dunson, Business Manager Belinda Waterhouse, Superintendent Tonya Arnold, Lead Teacher Terry Wood.

Called to Order at 4:52 pm.

FINANCIAL - Part 1

Presentation of School Audit 2022-23 School Year by Fred Brewer was Tabled. There was no news from the auditor. We have an extension approved until August 31.

MINUTES: Motion by Jes Stevens to approve the minutes of 05/20/24 as read. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

CHANGES TO AGENDA: The order of the agenda was changed to allow for the Teacher's Report to be given first

TEACHER'S written REPORT was received. The Chairman noted that the Teacher went above and beyond to pack up and prepare the schoolhouse for summer use. Thank you!

BUILDING & GROUNDS

1. Schoolhouse

a. Any New Needs: Teacher has been researching a swing structure.

Chairman requests a brief written description and specs for proposed equipment. Superintendent will provide DOE standards for school equipment. Teacher will get information to the Chair this week.

The Teacher's Zoom connection was lost.

b. Flagpole - Motion by Jes Stevens to approve additional work to repair the flagpole including replacement of the base hardware as needed at a total estimate of \$1,000.00 in addition to the \$778.00 previously approved.

Second by Daphne Pulsifer. Motion passed unanimously by roll call vote.

The flagpole was raised again Saturday 06-22.

The available cover for the base hardware was the wrong size. A new cover that will be removable for inspections has been ordered. Possibly the new cover can be installed by the Caretaker. An invoice has not yet been received by Nor'east Flagpole.

2. Teacher House Property

Motion by Daphne Pulsifer to hire Fenris Inc. to reroof the Teacher House, including the Mudroom roof, and replace the skylight and entry door in the mudroom as described on the Fenris 6-15-2024 estimate. Second by Jes Stevens. Motion passed unanimously by roll call vote.

Fenris plans to do this work sometime in August.

PUBLIC PARTICIPATION ON AGENDA ITEMS: none

SUPERINTENDENT'S written REPORT was received.

CHAIRMAN'S REPORT

1. Superintendent Employment Agreement has been amended and was signed on June 13th. The amendment was delayed due to a misunderstanding about differences in procedure for one year and three agreements. The amendment reflects agreements the Committee made in January.

2. Insurance Coverage - Update: Tabled

FINANCIAL - Part 2

3. Business Manager & Treasurer's Reports: Consolidated Communications has increased charges from \$36 per month to \$70 per month because of the price of copper and the line maintenance.

a. Audit Updates: none

b. All Financial spreadsheets were reviewed.

There may be additional time sheets for year end custodial services. A warrant to cover any additional expenses for the end of this fiscal year will be voted on at the July Committee meeting.

4. VOTE ON WARRANTS

a. Motion by Jes Stevens to approve EDU 12 - PR in the amount of \$16,233.35.

Second by Daphne Pulsifer. Motion passed unanimously by roll call vote.

b. Motion by Daphne Pulsifer to approve EDU 12 - AP in the amount of \$15,334.23, with \$7,170.26 of that total paid from the REAP Account, and \$2,601.91 from the Teacher House Account. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

c. Transfer Warrants:

1. Motion by Jes Stevens to approve Transfer Warrant EDU 12A as written and reviewed on June 28, 2024 in the amount of \$8,912.85 to be transferred from Monhegan Teacher House Property Account to Monhegan School General Account. Second by Daphne Pulsifer. Motion passed unanimously by roll call vote.

2. Motion by Jes Stevens to approve Transfer Warrant EDU 12B as written and reviewed on June 28, 2024 in the amount of \$66,000. Second by Daphne Pulsifer. Motion passed unanimously by roll call vote.

.POLICY

1. Motion by Jes Stevens to approve second reading and enactment of policy ILA - Student Assessment, and policy ILD - Educational Research: Student Submission to Surveys, Analyses, or Evaluations. Second by Daphne Pulsifer. Motion passed unanimously by roll call vote.

OLD BUSINESS

1. Superintendent Employment Agreement Annual Salary Notification:

Motion by Jes Stevens to amend the Employment Agreement signed on June 17, 2023 between the Committee and Superintendent for the position of Superintendent of Schools for the period

ending June 30, 2026 as included in the proposed 2024-2025 Monhegan School Budget approved by the School Committee on 01/29/24 and passed at 04/06/24 Annual Town Meeting with all other provisions of the Agreement remaining in effect as they existed upon its original execution. Second by Daphne Pulsifer. Motion passed unanimously by roll call vote.

NEW BUSINESS: none

SCHEDULE NEXT MEETINGS & STAFF VISIT(S)

- A. Next Teacher House Property Special Meeting: Tuesday, July 16, 2024, 4:00 pm, Schoolhouse & Zoom.
- B. Next Regular Meeting: Fri, July 26, 2024, 4:30 pm, Schoolhouse & Zoom.

Motion by Jes Stevens to adjourn. Second by Daphne Pulsifer. Motion passed unanimously by roll call vote.

Meeting Adjourned at 7:00 pm.

Respectfully Submitted,
Daphne Pulsifer
Secretary

Join Zoom Meeting:

<https://us02web.zoom.us/j/81247831308?pwd=SFROb3E5ZHFOdUxadDRkanpFNUQzOT09>

Meeting ID: 812 4783 1308, Passcode: 252588

One tap mobile

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*+13126266799,,81247831308#,,, *252588# US (Chicago)*

Back Up Zoom Link:

<https://us04web.zoom.us/j/8698799458?pwd=OE9PSXRST3IyYzY5RnZoVE9wUkUxZz09>

Meeting ID: 869 879 9458 Passcode: 7GKS98