

MINUTES
AUGUST MONHEGAN SCHOOL COMMITTEE REGULAR MEETING

Monday, **August 28**, 2023, Monhegan School

Present: Chairman Jes Stevens, Teacher Terry Wood

Present via Zoom: Treasurer Felicia Dunson, Secretary Daphne Pulsifer, Superintendent Tonya Arnold, Business Manager Belinda Waterhouse

Called to Order at 4:41pm

CHANGES TO AGENDA: none

APPROVAL OF MINUTES: Motion by Jes Stevens to accept as read minutes of 07/24/2023. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

PUBLIC PARTICIPATION ON AGENDA ITEMS: none at this time.

SUPERINTENDENT'S written REPORT was received.

TEACHER'S REPORT:

School starts tomorrow, August 29. There are five students enrolled. Teacher Terry Wood has been cleaning and setting the classroom up for the school year. The School is warm and welcoming and ready for the students to arrive.

CHAIRMAN'S REPORT:

This month time was spent helping to orient the new teacher to the school and island.

The Wifi system has been updated. Access is still being worked out for guests.

Chair attended the TLC Advisory Group and Teachers meeting on Tuesday via Zoom. This was a good opportunity to meet new teachers and explain the value of the TLC to them. .

FINANCIAL

Business Manager's written report was received.

There has been a lot of paperwork due to transitioning old staff and new staff.

August Teacher House Rent will be paid with labor. Belinda will add a note to the Teacher House Account financial page so this agreement will be easily recognized.

September Secondary School payments were discussed. September payments for tuition and room and board were added to warrant EDU 02 so checks can be issued before the regular September Committee meeting.

The School has received a donation of \$250 from Larry and Sue Novey. Daphne will send them a Thank You note.

VOTE ON WARRANTS:

Motion by Daphne Pulsifer to approve Warrant EDU 02 - AP in the amount of \$22,541.39, with \$2,458.85 of that total taken from the REAP Account, \$380.00 from the Friends of Monhegan School Account, and \$1,059.38 from the Teacher House Account. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

Motion by Daphne Pulsifer to approve Warrant EDU 02 - PR in the amount of \$6,389.78. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

RECESS from 5:50 to 6:01 pm.

POLICY:

No policies were discussed. Teacher Terry Wood recommended a review of the Early Childhood Policy at the next meeting.

OLD BUSINESS: none

NEW BUSINESS

TLC Memorandum of Understanding 2023-2024 has not been received.

SCHEDULE NEXT MEETINGS & STAFF VISIT(S)

1. Next Regular Meeting: Mon., September 25, 2023, 4:30 pm, Zoom & Location TBD.
 - October Regular Meeting: Mon., October 23, 4:30 pm.
 - November Regular Meeting: November 20, 4:30 pm.
 - December Regular Meeting: December 11, 4:30 pm.

Logistics:

Upcoming Consultant visits:

September first, Belinda Waterhouse and Scott Harris are coming with Tonya Arnold for a day trip. Literacy Coach Eileen Pew will be visiting September 25-27. Terry Wood will be hosting her. School Nurse Mary Beth Bachman will visit October 2.

BUILDING & GROUNDS

1. Schoolhouse
 - a. Drinking water needs to be delivered to the School. The Custodian will be in to clean before the kids arrive for their first day. Jes will take stage curtains inshore to be washed. The School has a new vacuum. Sandwich boards will be put up outside to let the public know to please not go on school grounds without permission when school is in session. Terry purchased a new carpet for the area where the kids gather.
 - b. School Floor Refinishing: no progress to report.
2. Teacher House Property
 - a. Branch Wood will be working on the entry walkway at the Teacher House. His labor will be in exchange for August Teacher House rent.
 - b. Maintenance List & September 2023 Work Priorities have not been updated.
 - c. Lease Renewals & Addendums:

Terry Wood has the Lease for the Teacher House. An Addendum will be added specifying the exchange of labor for August rent.

The Little Teacher House Lease has been updated with the basement diagram.

All leases should be finalized soon.

Brandon Bezio and Sierra Brock joined the meeting via Zoom.

EXECUTIVE SESSIONS:

Motion by Jes Stevens to enter into executive session to consider use of the Teacher House Property pursuant to M.R.S.A. §405(6)(c) Second by Daphne Pulsifer. Motion passed unanimously by roll call vote.

Enter executive session at 6:49 pm

Left executive session at 7:31 pm.

Motion by Jes Stevens to adjourn. Second by Daphne Pulsifer. Motion passed unanimously by roll call vote.

Adjourned at 7:31

Respectfully submitted,

Daphne Pulsifer

Secretary

Join Zoom Meeting:

<https://us02web.zoom.us/j/81247831308?pwd=SFROb3E5ZHFOdUxadDRkanpFNUQzQT09>

Meeting ID: 812 4783 1308, Passcode: 252588

One tap mobile

*+13017158592,,81247831308#,,, *252588# US (Washington DC)*

*+13126266799,,81247831308#,,, *252588# US (Chicago)*

Back Up Zoom Link:

<https://us04web.zoom.us/j/8698799458?pwd=OE9PSXRST3IyYzY5RnZoVE9wUkUxZz09>

Meeting ID: 869 879 9458 Passcode: 7GKS98