

MINUTES JANUARY
MONHEGAN SCHOOL COMMITTEE REGULAR MEETING

Monday, **January 30**, 2023, immediately following Budget Hearing
Monhegan Library & via Zoom

Present: Treasurer Felicia Dunson, Secretary Daphne Pulsifer

Present Virtually (link below): Committee Chair Jes Stevens, Supt. Tonya Arnold, Teacher Kaitlyn O'Donnell, Business Manager Belinda Waterhouse.

Call to Order 4:57 pm

Motion by Jes Stevens to approve MINUTES of 12/12/22. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

Motion by Jes Stevens to approve MINUTES of 01/05/23. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

No CHANGES TO AGENDA

PUBLIC PARTICIPATION ON AGENDA ITEMS none

SUPERINTENDENT'S REPORT presented by Tonya Arnold.

Additionally, Tonya has received an inquiry from a National News Station requesting interviews with the Teacher and Students. More information would be needed before their request could be seriously considered.

TEACHER'S REPORT presented by Kaitlyn O'Donnell.

Plans for the upcoming Winter Field Trip from February 13 - 17th are coming together.

Planning for the TLC Spring Field Trip to Cuttyhunk is underway.

Teacher is requesting volunteers to help clean and organize the School, including the Ell and attic. School Committee Members all volunteered. The Committee and Superintendent will work with Kaitlyn to determine if additional volunteers could be invited to help.

CHAIRMAN REPORT Jes Stevens had nothing to report.

OLD BUSINESS

1. December Holiday Event Planning

Felicia Dunson collected \$90.00 in an envelope at the Post Office to help cover the cost of food for the December Potluck. Felicia will use this money to reimburse as appropriate community members who spent money and time preparing food. The Turkey was donated by Margaret Chioffi.

Kaitlyn is working on editing a video of the School Play and uploading it to U-Tube.

NEW BUSINESS

1. Motion by Jes Stevens to accept as revised and read today School Comm. Reflection and Goals 2023-2024 . Second by Felicia Dunson. Motion passed unanimously by roll call vote.

2. Motion by Felicia Dunson to accept as reviewed and revised today REAP Goals for 2023-2024. Second by Jes Stevens. Motion passed unanimously by roll call vote.

3. Motion by Jes Stevens to approve the 2023-2024 School Calendar. Second by Daphne Pulsifer. Motion passed unanimously by roll call vote.
4. 2023 Schoolhouse Rentals:
Five requests have already been received by Jes Stevens to rent the Schoolhouse this summer. The Schoolhouse has not been rented since 2019 due to the covid pandemic. The Committee is in favor of renting this summer and again having the Schoolhouse used as a place for community events.

Motion by Jes Stevens to preauthorize rentals of the Schoolhouse during the period from June 14th through August 13th in consultation with the Superintendent. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

7:01 pm Recess for 20 minutes

FINANCIAL

1. In Preparation for Plantation Annual Report:
Motion by Jes Stevens to approve the 2023-2024 Proposed Monhegan School Budget in the amount of \$317,424.00. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

Motion by Jes Stevens to approve proposed 2023-2024 Monhegan School Warrant Articles for the 2022 Monhegan Annual Report for the 2023 Annual Meeting. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

Committee reviewed proposed new budget and financial report formats prepared by Belinda Waterhouse for Municipal Report. The new format uses Cost Centers and is easier to understand.

Committee reviewed the Superintendent's letter for the Plantation Annual Report.

2. Business Manager presented her Report. Issues with Secondary Tuition payments will be resolved for the February Warrant. There was discussion of how to manage private donations that are sent to the Plantation. Municipal Administrator Carley Feibusch will be asked to issue a check to the School for a recent donation to the School that was sent to the Plantation. Belinda will deposit the check in the Friends of Monhegan School Account.
 - a. Financial Spreadsheets were reviewed. Felicia will check with the Water Company to see if the annual bill for \$280.00 should be paid, even though town water was not used. School properties all use well water.
 - b. Belinda is still waiting for the audit to be completed.
3. Motion by Jes Stevens to approve Warrant EDU 07 - PR in the amount of \$8,609.96. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

Motion by Jes Stevens to approve Warrant EDU 07 - AP in the amount of \$11,251.58, with \$3,244.63 of that total paid with REAP funds. Second by Felicia Dunson.

Motion passed unanimously by roll call vote.

BUILDING & GROUNDS

1. Schoolhouse
 - a. Jes will be gathering more information about refinishing the schoolhouse floor.
 - b. There were no other new issues.
2. There are no new issues with the Teacher House Property.

POLICY

1. Motion by Jes Stevens to enact revisions to GCBA Teacher Contracts/ Compensation. Second by Felicia Dunson. Motion passed unanimously by roll call vote.
2. Motion by Jes Stevens to enact GCBAB Education Technician Contracts/ Compensation Schedules. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

SCHEDULE NEXT MEETINGS & STAFF VISIT(S)

- A. Next Regular Meeting is scheduled for Mon., February 27, 2023, 3:30 pm, Location TBD & Zoom
- B. There were no logistics discussed

Motion by Jes Stevens to adjourn. Second by Felicia Dunson. Motion passed unanimously by roll call vote.

Adjourn at 8:33 pm

Respectfully submitted by
Daphne Pulsifer
Secretary

Join Zoom Meeting:

<https://us02web.zoom.us/j/81247831308?pwd=SFROb3E5ZHFOdUxadDRkanpFNUQzQT09>

Meeting ID: 812 4783 1308, Passcode: 252588

One tap mobile

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Back Up Zoom Link:

<https://us04web.zoom.us/j/8698799458?pwd=OE9PSXRST3IyYzY5RnZoVE9wUkUxZz09>

Meeting ID: 869 879 9458 Passcode: 7GKS98