

## AUGUST MONHEGAN SCHOOL COMMITTEE MEETING

Monday, August 24, 2020, 4:15 pm EST, via Zoom video conference as allowed by emergency legislation in response to COVID-19 situation, Jes Stevens, Mary Weber, Kaitlyn O'Donnell, Joan Brady, Gillis Kallem (left early), John Murdock, Supt. Arnold joined remotely.

MINUTES of 07/28/20 Read.

*Motion to accept minutes of 07/28/20 Read. Passed unanimously.*

CHANGES TO AGENDA: Started with Financial, then moved to Policy then Superintendent's Report. As meeting began: Gillis Kallem introduced herself as a new math consultant/coach working with Kaitlyn and students. She left at 4:22.

PUBLIC PARTICIPATION ON AGENDA ITEMS John Murdock Hoping to learn about learning plans and schedule to begin school year.

### POLICY

1. Second Readings: none
2. First Readings- none

SUPERINTENDENT'S REPORT Read.

TEACHER'S REPORT- none PPP equipment was delivered to school face masks, face shields, Hand sanitizer. Emailed inventory Spent last couple weeks meeting consultants over Zoom. TLC orientation. Has started collaborating with Laura on Frenchboro and maybe Island readers and writers professional development. Most time has been spent planning a schedule based on the draft created by Tonya and Kaitlyn. Discussion ensued regarding draft of plan for start of school. Tonya recommended a preliminary phone call with learning coaches to familiarize them and collect feedback from families before finalizing the schedule.

CHAIRMAN'S REPORT- Read.

### FINANCIAL

REAP Year 18 Grant (for 2021) has been awarded and received by School Committee

1. Treasurer's Report Read.
2. Warrant EDU02 Read.

*Motion to accept Warrant EDU 02 in the amount of \$13,228.82 as read. Passed unanimously.*

3. Warrant EDU02A (School Roof) Read.

*Motion to accept Warrant EDU 02A in the amount of \$4,808.15 as read. Passed unanimously.*

4. TLC MOU Read. Jes will sign and send to Kaitlyn. Kaitlyn will send to Tonya to submit to Yvonne Thomas.

5. Audit Update- Town treasurer Jennifer checked in and Auditor confirmed with her on the 13<sup>th</sup> that he would have it done this week. We haven't received it yet. But needed to delay his scheduled visit for the next audit. NO date for when that will be. Mary possesses checklist of things to prepare for the audit. Mary guesses that we will have the 2018-19 audit in our hands soon but there is no known firm date.

## BUILDING & GROUNDS

1. Schoolhouse
  - a. Opening Day Preparations- Jes prepared a folder with a check list and will review with Kaitlyn and Tonya. Caretaker will be scheduled to inspect heater before season starts. One hand sanitizer has been installed at door outside school building. More available for interior. Location To be determined.
  - b. Custodial Schedule discussed.
  - c. Any New Needs? Possibly a mobile stand for hand sanitizer.
2. Teacher House Property - No New Needs. Lucas replaced a broken window lock that was discovered. Read Chairman's report for any additional details. Lucas will provide information on how to run wood stove and Jes will help teacher arrange for firewood delivery.

## OLD BUSINESS

1. 2020-2021 [Student Handbook](#) – Reviewed and Revised. All agreed to utilize revised [version.8-24-20](#).
2. Resuming School Class Learning Plan & Remote Learning Plan- Discussed with Kaitlyn, school committee, and learning coach during Teacher Report. Continue discussion. Currently green but if there is an issue even locally, we could shift to yellow or red. Tonya would notify learning coaches with a letter message email and Kaitlyn will call to alert to email.

*Motion to vote to approve returning to classroom instruction in accordance with the safety plan and compliance with the DOE and CDC requirements. Passed unanimously.*

## NEW BUSINESS

### SCHEDULE NEXT MEETINGS & STAFF VISIT(S)

1. Next Regular Meeting: Mon., September 21, 2020, 12:30 pm, via Zoom. Tonya and all committee members will attend remotely.

*Adjourned 7:21 pm*

Respectfully submitted,

Joan Brady