

APRIL MONHEGAN SCHOOL COMMITTEE MEETING MINUTES

Monday, **April 27**, 2020, 3:30 pm EST, present **via Zoom video conference as allowed by emergency legislation in response to COVID-19 situation**, Supt. Arnold, Joan Brady, Jes Stevens, Mary Weber, MaryAnn Constanzer, Mandy Metrano

MINUTES of 03/30/20 Read.

Motion to accept minutes of 3/30/20 as read. Passed.

Joan Brady, Yea, Jes Stevens, Yea, Mary Weber, Yea.

CHANGES TO AGENDA

1. SCHEDULE NEXT MEETINGS & STAFF VISIT(S) - move to follow FINANCIAL
 2. NEW BUSINESS 2. Superintendent's Contract - move to end of meeting
- NO PUBLIC PARTICIPATION ON AGENDA ITEMS
- POLICY
1. Second Readings: [Teachers \(GCAAA\)](#)
 2. First Readings: none

Motion to approve second reading and enactment of : [Teachers \(GCAAA\)](#).

Passed.

Joan Brady, Yea, Jes Stevens, Yea, Mary Weber, Yea.

SUPERINTENDENT'S REPORT READ.

TEACHER'S REPORT READ including:

1. Spring Field Trip (cancelled - but virtual participation in 10 yr. celebration)
2. Graduation date and format is not solidified. Mandy is working on a couple options.
3. Graduation speaker has accepted invitation. Desiree Plata will speak at graduation, either virtually or in person.

CHAIRMAN'S REPORT

- Tonya added that she wrote a letter to the governor to consider authorizing town meetings to vote virtually to facilitate school budget approval.
- MSMA sent a survey to Jes for consideration by school committee members.

FINANCIAL

1. Treasurer's Report
2. Warrant EDU10 Read .

*Motion to approve Warrant EDU10 in the amount of \$9,594.12. Passed.
Joan Brady, Yea, Jes Stevens, Yea, Mary Weber, Yea.*

3. Audit Update-
 1. Called ten days ago and left message. The auditor's office voice mail said that they would be on vacation until April 28.
 2. Pursued assistance in uploading files to DOE reporting.
4. REAP Funding Update. REAP 17 Grant deadline for liquidation was extended from December 30, 2020 to December 30, 2021.

5. Reviewed all Insurance Coverage

BUILDING & GROUNDS

1. Schoolhouse
 - a) Lawn Mowing- Travis Dow offered to continue mowing school lawn at same rate.
 - b) Any New Needs? School septic system will need pumped at some point, but due to current situation, will be addressed later.
- 2) Teacher House Property
 - a. Lawn Mowing- Travis Dow will continue mowing lawn at same rate.
 - b. Schedule Planning & Budget Meeting: May 7, 2020, 9:00am – May 8, 2020, 10:00am
 - c. Any New Needs? Porch entry door needs repaired/replaced.

SCHEDULE NEXT MEETING

1. Next Regular Meeting: Mon., May 26, 2020, 12:30 pm via video conferencing

NO OLD BUSINESS

NEW BUSINESS

1. Teacher Search Process – Nomination

Motion to appoint Kaitlyn O'Donnell as first year probationary teacher for the Monhegan School for the 2020-2021 school year. Passed.

Joan Brady, Yea, Jes Stevens, Yea, Mary Weber, Yea.

- a. Tonya will send an update to the search committee.
- b. Kaitlyn is working on Maine Certification transfer from CO. Will have courses completed by next month and when job starts should have a conditional certificate in Maine to teach at the Monhegan School.

2. Superintendent's Contract
3. 2020-2021 School Calendar – Finalized

*Motion to approve 2020-21 School Calendar as read. Passed.
Joan Brady, Yea, Jes Stevens, Yea, Mary Weber, Yea.*

Revision of Approved 2020-2021 Proposed Budget in response to Board of Assessors.

*Motion to remove \$10,000 from the proposed 2020-21 School Budget such that the total proposed budget will be \$ 204,646.00. Passed.
Joan Brady, Yea, Jes Stevens, Yea, Mary Weber, Yea.*

*Motion to revise the tax appropriation from \$184,646.00 down to \$174,646.00. Passed.
Joan Brady, Yea, Jes Stevens, Yea, Mary Weber, Yea.*

Mary will update the sheet and revise articles in time for Town Report and annual Town meeting.

6:03 pm Motion to go into executive session to discuss compensation of officials/appointees/employees, pursuant to 1MRSA subsection 405(6)(A)

*6:50 pm Motion to leave executive session. Passed.
Joan Brady, Yea, Jes Stevens, Yea, Mary Weber, Yea.*

4. Superintendent's Contract- Two parts.

Regarding the future Superintendent contract to elect Tonya Arnold July 1- June 30, 2020.

*Motion to revise acceptance deadline from May 30, 2020 to June 30 due to the anticipated delay of the Annual Town Meeting. Motion passed.
Joan Brady, Yea, Jes Stevens, Yea, Mary Weber, Yea.*

The School Committee recognizes that the Supt. has put in more than double the amount of time budget for the spring, 2020 teacher search.

*Motion to compensate Supt. Arnold \$600 in acknowledgement of additional hours required to manage teacher search due to extenuating circumstances caused by the COVID-19 pandemic. Passed.
Joan Brady, Yea, Jes Stevens, Yea, Mary Weber, Yea.*

Motion to authorize the Chair to enter into a three-year contract between Tonya Arnold and the Monhegan School before June 30, 2020. Passed Joan Brady, Yea, Jes Stevens, Yea, Mary Weber, Yea.

7:03 pm Meeting Adjourned.

Respectfully submitted, Joan Brady